

TRANSFER STUDENTS; EVALUATION OF TRANSFER CREDIT

CBD College reserves the right to deny or accept transfer of credits at its sole discretion. Students previously enrolled in any college accredited by an agency recognized by the United States Department of Education (USDE) or the Council for Higher Education Accreditation (CHEA) or foreign institutions where the credentials/transcripts were evaluated by NACES or AICE may submit their records to CBD College for review. CBD College will not review records from unaccredited institutions or foreign transcripts that were not evaluated by a recognized credential evaluation service. The following Associate level degree program are eligible for transfer credit consideration: OTA, PTA and MRI. Residency is defined as coursework completed at the College, not including transfer credit. A minimum of 25 percent of academic credits must be completed in residence. CBD College evaluates prior coursework for credit for general education and non-core coursework. 100% of core coursework must be completed at the College.

CBD College will evaluate prior credit for students receiving VA benefits, grant credit as appropriate, notify the student of the evaluation, and adjust the program hours accordingly.

The acceptance of any credits may affect the amount of financial aid eligibility at CBD College. Therefore, all students requesting transfer of credit are encouraged to meet with a Financial Aid representative to be advised on how their particular transfer of credit request may affect their eligibility. If the credits are granted, the tuition will be prorated and reduced based on the number of transferable credits granted. The cost of textbooks may be reduced based on the approval of transfer credits. CBD College does not charge any fees for the review of or granting of transfer of credits. Students requesting to have their previously earned credits reviewed must provide officially sealed transcripts and course outlines to their admissions representative prior to the start date. The admissions representative will submit the documents to the Chief Academic Officer/Dean of Education, who will review and provide a written result of the review to the admissions representative.

The student must have a minimum passing grade of C or higher on all credits to be reviewed/transferred. Any late submission will not be accepted, and no credit(s) will be given. The College's administration reserves the right to evaluate special circumstances.

Credit Transfer "IN" Requirements

- General Education (GE) course's objectives and clock hours of transferable course(s) must be similar to what CBD College offers.
- Psychology Courses transferred must have been completed within the last five (5) years, and non-science general education credit must have been completed in the last ten (10) years.

Transferable Courses

for PTA / OTA:	for MRI:
<i>English 100</i>	<i>English 100</i>
<i>Math 100</i>	<i>Math 100</i>
<i>Medical Terminology 100</i>	<i>Medical Terminology 100</i>
<i>Psychology 100</i>	

Transfer "IN" Procedure:

Student will complete the Transfer Credit Form provided by the Admissions Department and submit it with the following documentation:

- Transcripts in an officially sealed envelope (transcripts must describe the courses taken, with grades achieved and actual number of hours completed by category-theory/lab/clinical).
- School catalog or similar document containing the course description, objectives and hours required for the course by category (theory/lab/clinical).
- The student will be advised of the school's decision prior to the start date.

Advanced placement

CBD College does not provide credit based on achievement tests, challenge examinations, or experiential learning.

Credit Transfer "OUT" Procedure:

If a student chooses to transfer to another school, CBD College will provide an official transcript, syllabi and/or course outlines upon the student's request, which must be requested at the front desk in-person, via email or phone. All required document(s) will be provided by the College within five (5) business days.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at CBD College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree, diploma or certificate you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the credits, diploma or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending CBD College to determine if your credits, degree, diploma or certificate will transfer.

TRANSFER OR ARTICULATION AGREEMENTS

This institution has not entered into any transfer or articulation agreements with any other college or university.