



Conditional Enrollment Policy

All students enrolling at the College will start in a trial period of enrollment for the first four (4), and up to eleven (11) weeks, of their program. The student will not be charged tuition, awarded credit, or disbursed financial aid during this time. If the student is admitted to the program as a regular student at the conclusion of the trial period, the student will be charged tuition and fees, awarded any eligible federal financial aid, and granted earned credit back to the beginning of the program. No tuition will be charged or federal financial aid disbursed to students who are not admitted and enrolled after the end of their trial period.

At the first evaluation point during the fourth week (which will assess the student's academic performance up to the end of the third week), the trial period will end if the student meets the minimum attendance and academic standards. The student will be given the opportunity to enroll as a fully admitted, regular student, or withdraw from the program. By attending courses and continuing to submit academic assignments in the fourth week, beyond the evaluation point, the student will demonstrate his/her intention to continue in the program and to be admitted as a regular student.

Students who do not meet the minimum standards by the fourth week evaluation point will continue the trial period until the eleventh week evaluation point (which will assess the student's academic performance up to the end of the tenth week), when the trial period will end. At the second evaluation point during the eleventh week, if the student meets the minimum attendance and academic requirements, the student will be given the opportunity to enroll as a fully admitted, regular student or withdraw from the program. By attending courses and continuing to submit academic assignments in the eleventh week, beyond this second evaluation point, the student will demonstrate his/her intention to continue in the program and to be admitted as a regular student.

If the student does not meet the minimum attendance and academic standards at the end of the eleventh-week trial period, the student will not be offered admission. If the student chooses to withdraw from the trial period at any point before completion, the student will be required to follow the standard withdrawal process stated in the College's Catalog.

The required academic standards to be offered admission may vary by program of study, and the number of students offered admission may be subject to mandated program enrollment caps articulated in the catalog. If more students meet the standard than the number of seats available, at the trial period evaluations students with the highest grade point average across all courses and who also meet attendance requirements will be offered admission in the order of academic performance.

In order to matriculate to regular students at the end of the trial period(s), eligible students must also be financially packaged. Students are issued the required books and materials needed for the trial period courses. Students admitted at the end of the trial period will be responsible for the cost of these items.